



ERA Architects Inc.  
#600-625 Church St  
Toronto ON, M4Y 2G1

## Architectural Technologist

ERA is seeking energetic and enthusiastic individuals with a minimum of 3 years architectural experience to join our multi-disciplinary team. The majority of ERA's work involves the adaptive reuse of, and new additions to, existing heritage buildings within Toronto and the GTA. The ideal candidates will have some heritage experience (traditional materials/ construction), sound technical experience and a demonstrated passion for excellence in drawing and drafting, preparing construction document sets and creative technical detailing. Very good organizational skills, good verbal and written communication skills, and an ability to multi-task in a busy office are requirements. This position will involve working in a collaborative team environment, supporting projects of various scales and complexity both in-house and with external consultants.

### **Key Responsibilities:**

- Preparation of AutoCAD and Revit drawings and complex drawing sets;
- Ability to efficiently and accurately build Revit models of existing buildings and new construction;
- Architectural detailing in collaboration with the Project Team;
- Preparing project statistics and project schedules; and
- Developing and coordinating construction documents with the Project Team and external consultants.

### **Qualifications:**

- Demonstrated project experience, including consultant coordination, design development, construction documents and schedules;
- A strong familiarity with architectural and engineering standards and building practices, including the OBC;
- Proficiency in AutoCAD and Revit;
- Knowledge of Adobe Creative Cloud, MS Office, Bim360 and Bluebeam; and
- Excellent interpersonal skills, strong client communication, collaboration and conflict resolution skills are required.

ERA does not discriminate against applicants or employees because of their race, creed, color, age, religion, gender, disability, sexual orientation, marital status, military status, national origin or ancestry. ERA is committed to fostering an inclusive and equitable workplace where all employees and partners feel valued, respected and supported. ERA is committed to working with and providing accommodation to applicants with disabilities.

Please send your resume and examples of your work to [shelleyl@eraarch.ca](mailto:shelleyl@eraarch.ca). Please include "Architectural Technologist" in the subject of your email. We thank all applicants who have applied however only those selected for an interview will be contacted.