



ERA Architects Inc.
#600-625 Church St
Toronto ON, M4Y 2G1

HERITAGE PLANNER (CLOSED POSTING)

ERA is seeking an heritage planner to join our Toronto team. With a background in urban planning, public policy, heritage conservation, architectural history, cultural geography, or a related discipline, you will support ERA's cultural heritage and land use planning team through research, writing, policy analysis, and collaborative problem-solving.

You are an energetic, motivated, and self-disciplined individual who also has the capacity to work collaboratively within small and large teams to support project work of various scales and complexity. You are an organized individual capable of dealing with complex project requirements involving multiple stakeholder groups and have the ability to coordinate many tasks at once while producing work of a high-quality demonstrating attention to detail.

Key Responsibilities:

- Research, coordinate, and produce information to support project work, including historical research, analysis, and written descriptions of buildings and sites.
- Contribute research, writing, and analysis to key product documents, including Cultural Heritage Evaluation Reports, Heritage Impact Assessments, Conservation Plans, development applications, options analyses, and risk assessments.
- Develop and maintain knowledge of heritage conservation best practices, relevant policy and legislation.

Core Competencies:

- Excellent research skills including experience with archival and primary source research.
- Excellent writing skills and an ability to adapt writing style and approach to suit different audiences and project requirements.
- Excellent verbal communication and interpersonal skills.
- Familiarity with Federal, Provincial, and Municipal heritage policy and legislative frameworks, including the Planning Act, Ontario Heritage Act, Provincial Policy Statement, and the Standards & Guidelines for the Conservation of Historic Places in Canada an asset.
- Competency with InDesign software would be an asset.
- CAHP, RPP, MCIP preferred.

Education and Experience:

An undergraduate degree in a related field (e.g. planning, architecture, urban studies, geography, art or architectural history, history) with 2-5 years of work experience.

About ERA Architects: Founded in 1990 and based in Toronto, Montreal and Ottawa, ERA Architects Inc. specializes in architecture, landscape, heritage conservation and planning as they relate to historical places and provides full professional services for both the public and private sectors. Our core interest is in connecting heritage issues to wider considerations of urban design and city building, and to broader cultural values that



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provide perspective to our work at different scales. ERA frequently works collaboratively with other firms to engage in city building, conserving heritage architecture, and improving the built environment.

ERA does not discriminate against applicants or employees because of their race, creed, color, age, religion, gender, disability, sexual orientation, marital status, military status, national origin or ancestry. ERA is committed to fostering an inclusive and equitable workplace where all employees and partners feel valued, respected and supported. ERA is committed to working with and providing accommodation to applicants with disabilities.